



City of Fort Atkinson  
City Manager's Office  
101 N. Main Street  
Fort Atkinson, WI 53538

**CITY COUNCIL MEETING  
IN PERSON AND VIA ZOOM  
TUESDAY, NOVEMBER 21, 2023 – 7:00 PM  
CITY HALL – SECOND FLOOR**

<https://us02web.zoom.us/j/5997866403?pwd=alcreldSbGpNUVI1VnR1RWF5bXovdz09>

Meeting ID: 599 786 6403

Passcode: 53538

Dial by Location

+1 312 626 6799

If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 397-9901. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

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**AGENDA**

1. Call meeting to order
2. Roll call
3. **Public Hearings** – None
4. **Public Comment:** *The City Council will receive comments from City residents. Comments are generally limited to three minutes per individual. Anyone wishing to speak is required to sign up in advance or state the following items for the record when called upon: name, address, subject matter, and contact information. No action will be taken on any public comments unless the item is also elsewhere on the agenda.*
5. **Consent Agenda:** *The Consent Agenda outlined below is hereby presented for action by the City Council. Items may be removed from the Consent Agenda on the request of any one Council member. Items not removed may be adopted by one action without debate. Removed items may be taken up either immediately after the Consent Agenda or placed later on the agenda at the discretion of the Council President.*
  - a. Review and possible action relating to the **minutes of the November 7, 2023 regular City Council meeting** (Ebbert, Clerk/Treasurer/Finance Director)

- b. Review and possible action relating to the **minutes of the November 13, 2023 Transportation and Traffic Review Committee meeting** (Selle, City Engineer/Director of Public Works)
- c. Review and possible action relating to the **minutes of the November 14, 2023 regular Plan Commission meeting** (Ebbert, Clerk/Treasurer/Finance Director)
- d. Review and possible action relating to the **minutes of the November 14, 2023 License Committee meeting** (Ebbert, Clerk/Treasurer/Finance Director)
- e. Review and possible action relating to **building, plumbing, and electrical permit report for October 2023** (Draeger, Building Inspector/Zoning Administrator)
- f. Review and possible action relating to the City Clerk-issued **License and Permit Report for October 2023** (Ebbert, Clerk/Treasurer/Finance Director)
- g. **City Sewer, Water, and Stormwater Utility Financial Statements** as of October 31, 2023 (Ebbert, Clerk/Treasurer/Finance Director)
- h. Review and possible action relating to **Alcohol Beverage License Agent Change** for Handyspot 105, LLC, 303 S. Main Street (Ebbert, Clerk/Treasurer/Finance Director)
- i. Review and possible action relating to **Special Event: Badger Bank Horse Drawn Wagon Rides and Santa visit**, December 2, 10 a.m.-1 p.m., located at Badger Bank, 220 Grant Street and surrounding blocks (Ebbert, Clerk/Treasurer/Finance Director)

#### **6. Petitions, Requests, and Communications:**

- a. Presentation from Trilogy Consulting, LLC. relating to the City's Stormwater Utility, Water Utility, and Wastewater Utility (Selle, City Engineer/Director of Public Works)

#### **7. Resolutions and Ordinances:**

- a. Review and possible action relating to a **Resolution Adopting the 2024 Stormwater Utility Rate** (Selle, City Engineer/Director of Public Works)
- b. Review and possible action relating to a **Resolution Adopting the 2024 Wastewater Utility Rates** (Selle, City Engineer/Director of Public Works)
- c. Review and possible action relating to a **Resolution Adopting the 2024 Annual Budget and Setting the Property Tax Levy for the City of Fort Atkinson, Jefferson County, Wisconsin** (Houseman, City Manager)
- d. Review and possible action relating to a **Resolution Confirming the Total Levy for Taxing Jurisdictions in the City of Fort Atkinson and Determining the Mill Rate** (Houseman, City Manager)
- e. Review and possible action relating to a **Resolution establishing the 2024 Schedule of Fees** for the City of Fort Atkinson, Jefferson County (Houseman, City Manager)
- f. First reading of an **Ordinance Annexing the territory addressed N2696 Banker Road** to the City of Fort Atkinson (Selle, City Engineer/Director of Public Works)

**8. Reports of Officers, Boards, and Committees:**

- a. City Manager's Report (Houseman, City Manager)

**9. Unfinished Business – None**

**10. New Business:**

- a. Review and possible action to authorize the City Manager to execute the **2024 Joint Powers Agreement** with Jefferson County for the County 911 Emergency System (Houseman, City Manager)
- b. Review and possible action relating to **Original Alcohol Beverage License Application for Wiereal, LLC dba Fat Boyz**, for use at 219 S. Main Street for the licensing period of November 30, 2023 through June 30, 2024 (Ebbert, Clerk/Treasurer/Finance Director)
- c. Review and possible action to authorize the City Manager to enter into a five-year contract with Running, Inc. for **Shared-Ride Taxi Service** from 2024-2028 (Selle, City Engineer/Director of Public Works)
- d. Review and possible action relating to a **Certified Survey Map** for the Dollar Tree project to be located at 1111 Madison Avenue (Draeger, Building Inspector/Zoning Administrator)

**11. Miscellaneous – None**

**12. Claims, Appropriations and Contract Payments:**

- a. Review and possible action relating to the **Verified Claims** presented by the Director of Finance and authorization of payment (Ebbert, Clerk/Treasurer/Finance Director)

**13. Adjournment**

*Date Posted: November 16, 2023*

*CC: City Council; City Staff; City Attorney; News Media; Fort Atkinson School District; Fort Atkinson Chamber of Commerce*

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